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Summer Internship Program Information / Application

The Virginia Association of Broadcasters (VAB) offers **PAID** Summer Internship Programs available to students entering their **Junior or Senior year** at a college or university that offers undergraduate classes in the following courses of study: Computer Science, Business, Electronic Media, Engineering, Graphic Design and Mass Communications including Advertising, Journalism (print or broadcast), Marketing and Public Relations.

The Summer Internship Program is an 8-week program beginning Monday, June 3, 2024 and ending Friday, July 26, 2024. All interns should plan to work 40-hours per week at \$12.00/hour. A total of 32 students statewide will be selected for the program and all interns will be placed at a radio or television station in the state of Virginia. Every effort is made to place a student in their geographical area of preference; however, this cannot be guaranteed.

Only students who are Virginia residents OR a non-resident student currently attending an accredited college or University in the state of Virginia (as well as Elizabeth City State University) are eligible for the Summer Internship Program.

Rules For Applying

1. In order to qualify for the intern program, applicants must meet the following conditions:
 - Good moral character.
 - Exhibit grades in previous academic work, which in the judgment of VAB, are adequate to give reasonable assurance of success in completing college.
 - Select a course of study relating to a broadcasting career.
 - Intent to pursue a career in broadcasting.
 - Apply for the grant in the manner outlined herein, and furnish all the information requested on the official application form. **Do not send a resume; it will not be used. Only the application will be sent to the judging committee.**
2. **All applicant forms must be postmarked by February 23, 2024 (please mail; faxes will not be accepted). The application must be completed in full or it will not be considered. Applications postmarked after February 23, 2024 will not be considered.**
3. The Virginia Association of Broadcasters will contact applicants selected to receive a summer internship via email and/or phone. It is imperative that emails addresses and telephone numbers are printed **legibly** on the application or your application may not be considered.
4. If selected, the applicant will be required to contact the station for which he or she has been paired and to schedule an interview with the assigned station prior to a commitment by the student or station for the internship position.
5. This is an internship program that constitutes a temporary employment relationship with either a radio or television station. As such, accepted applicants will receive *limited* benefits and will not be eligible for unemployment compensation at the end of the eight (8) week period.



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MUST BE POSTMARKED BY FRIDAY, FEBRUARY 23, 2024

Virginia Association of Broadcasters Summer Internship Program Student Application

Name _____

Home Phone _____ E-Mail _____

Please print the above information legibly or your application may not be considered.

Your Permanent address (home) **very important** _____ city _____ state _____ zip _____

Your address at college (not the college's address) _____ city _____ state _____ zip _____

Your Telephone Number at College _____

College or University _____

College Major _____

Your Department Chairman _____

Department Chair Telephone No. _____

Broadcast-related courses completed thus far:

College and non-campus internships, jobs and extra-curricular activities: _____

Cumulative GPA _____ Cumulative GPA in Major _____

Will you be entering your _____ **Junior year** OR _____ **Senior year** in the Fall of 2024

~ Entering Freshmen and Sophomores are not eligible ~

Broadcast related employment record: _____

References:

Name _____ Phone _____

Address _____

Name _____ Phone _____

Address _____

Name _____ Phone _____

Address _____

What are your long-range professional goals? _____

Why do you want this internship? _____

In what area of Virginia would you be available? Please indicate your first choice by placing a **1**, second choice by placing a **2** and third choice by placing a **3**. Every attempt will be made to place you in the area you choose.

_____ Northern Virginia	_____ Tidewater/Hampton Roads	_____ Danville, Farmville, Chatham Areas
_____ Roanoke Area	_____ Richmond Area	_____ Lynchburg & Surrounding Area
_____ Charlottesville	_____ Harrisonburg Area	_____ Southwest Virginia/Tri-Cities Area

Closest city to area where you prefer to be assigned: _____

Do you prefer to complete your internship at a Radio or Television station? _____ **Radio** _____ **TV**

(Please choose one; however, due to station demand, the VAB cannot guarantee that you will receive an internship of your choice. Placements depend upon requests from our members).

Have you ever been convicted of a felony? Yes _____ No _____ If yes, please provide details: _____

If selected for this internship, I agree to be available **40 hours per week** from June 3, 2024 to July 26, 2024 at the **hours assigned by the station**. I understand that I will be paid \$12.00/hour by the station in accordance with the station's regular payroll schedule.

Signature _____

Date _____

Comments from school department chair or professor **(must be completed or application will not be considered)**: _____

Your Signature _____ Date _____

Department Chair or Professor Signature _____

Please do not send resumes or attachments. Complete all of the information on this application; if all information is not complete, application will NOT be considered. Applications must be postmarked by Friday, February 23, 2024 in order to be considered for the Summer Internship Program.

Return by mail to:

**Virginia Association of Broadcasters
Attn: Summer Internship Program
250 West Main Street
Suite 100
Charlottesville, VA 22902**